



**MCF SYSTEM
ACADEMY**

Licensed by IQCS Certification (ATP No. 01180136)



APPROVED TRAINING PARTNER



CQI and IRCA CERTIFIED QMS LEAD AUDITOR inc. IATF 16949:2016 AUTOMOTIVE QUALITY MANAGEMENT COURSE



CQI and IRCA Reg. No. 1725

OVERVIEW

- The aim of this course is to provide delegates with the knowledge and skills required to perform first, second and third-party audits of automotive quality management systems against ISO 9001 & IATF16949 in accordance with ISO 19011 and ISO/IEC 17021, as applicable
- This course is designed for delegates who have prior knowledge of automotive quality management principles and concepts, and the requirements of ISO 9001 & IATF16949. Learning objective and enabling objective require delegates to apply and extend this prior knowledge in the context of performing a management system audit. CQI and IRCA will accept training courses that include some coverage of the specific automotive quality management related clauses of ISO 9001 & IATF16949, sufficient to enable delegates to refresh their prior knowledge.
- This course does require delegates to audit an automotive quality management system against the requirements of ISO 9001 & IATF16949, including the ability to identify audit evidence to establish conformity or nonconformity
- Course examination questions could relate to any requirement of ISO 9001 & IATF16949 and the expected prior knowledge.

Summary of Course Features

- ✓ CQI and IRCA (UK) Approved Course
- ✓ “Accelerated Learning Approach” with stimulating and enriching workshops/case studies activities
- ✓ “Workshop-based training” with comprehensive course notes & industrial examples
- ✓ Risk-based thinking, PDCA and the process approach
- ✓ A focus on the more important (“high-risk”) processes and their output
- ✓ Examination Based training, award IRCA Certificate of Successful Completion & Attendance

LEARNING OBJECTIVES

KNOWLEDGE

- Explain the purpose of an automotive quality management system of automotive quality management systems standards, of management system audit, of third-party certification and the business benefits of improved performance of the automotive quality management system.
- Explain the role and responsibilities of an auditor to plan, conduct, report and follow-up an automotive quality management system audit accordance with ISO 19011, and ISO/IEC 17021, as applicable.

SKILLS

- Plan, conduct, report and follow-up an audit of an automotive quality management system to establish conformity (or otherwise) with ISO 9001 & IATF16949 and in accordance with ISO 19011, and ISO/IEC 17021, as applicable.

WHO SHOULD ATTEND

- Management Representatives, internal auditors, 2nd party & 3rd party auditors who are responsible to provide “value added” QMS/IATF16949 audit to enable Continual Improvement.

COURSE CONTENT

KNOWLEDGE

- Explain the purpose of a quality management system and the business benefits of improving quality management system performances.
- Explain the ISO 9001 & IATF16949, PDCA cycle and QMS & IATF16949 requirements.
- Explain the purpose of, and differences between, a first-party, second-party and third-party certification audit of management systems, including the role of the QMS & IATF16949 Auditor in evaluating an organization's ability to meet the customer, statutory and regulatory requirements applicable to the products and services, and the organization's own requirements.
- Explain the benefits of third-party accredited certification of automotive quality management systems for organizations and stakeholders.
- Explain the role of an auditor to plan, conduct, report and follow-up an automotive quality management system audit in accordance with ISO 19011 (and ISO/IEC 17021 as applicable).

SKILLS (PRACTISED THROUGH TASKS IN SIMULATED, AUDIT SITUATIONS)

Skills are to be practiced and tested through tasks and in real, or simulated, audit situations.

- Planning the audit
- Conducting the audit
- Auditing quality management system requirements
- Generating audit findings
- Reporting the audit
- Following up the audit

PREREQUISITE

Students are expected to have the following prior knowledge:

AUTOMOTIVE MANAGEMENT SYSTEM

- The Plan, Do, Check, Act (PDCA) cycle
- Defines the scope of the quality management system requirements for the design and development, production and, when relevant, assembly, installation, and services of automotive-related products, including products with embedded software, throughout the automotive supply chain.

AUTOMOTIVE QUALITY MANAGEMENT

- Provides for continual improvement, emphasizing defect prevention and the reduction of variation and waste in the supply chain.
- The IATF16949 along with applicable automotive customer-specific requirements, ISO 9001:2015 requirements, and ISO 9000:2015 defines the fundamental quality management system requirements for automotive production and relevant service parts organizations.

COURSE TUTORS

CQI and IRCA Reg. Lead Auditor / Auditor and approved Lead Tutors / Tutors who are highly qualified and professional graduates, experience in the field of QA, Environmental, OHS and familiar with local environment.



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Registration Form

Course Name: **CQI and IRCA Certified QMS Lead Auditor inc. IATF 16949:2016 Automotive Quality Management Course (5-Day)**

Date: **8 to 12 Sep 2025**

Location: **11 Eunos Road 8, #06-01 Lifelong Learning Institute, Singapore 408601**

Course Fee (per pax): **SGD1962 per pax (inclusive of 9% GST)**

Type/write in the text box below to fill up the form:

#1 Title & Full Name:

Designation:

Academic Qualification:

Company & Tel.:

Company Address:

Contact Person:

Contact Tel. & Email:

A cheque/bank draft no.: For SGD

Payment:

Upon confirmation of registration, a deposit of 50% of course fee payment is required to secure a seat. Full payment must be received at least 14 working days prior to the commencement date of the course. Please make course fee payable to MCFS PTE LTD (Bank: OCBC, Account No. 641235296001).

Cancellation Policy:

All notice of withdrawal must be given in writing before the issuance of letter of confirmation. Once confirmation letter is sent to participant, no cancellation will be allowed or penalty charges will apply. In the event that the initial delegate is unable to attend the training, a substitute delegate may be sent. A 30% of the course fee will be imposed if the notification of cancellation is received less than 14 working days prior to the commencement of the course. No refund will be made if cancellation is received on or after the course commencement date. MCFS PTE LTD reserves the right to cancel or postpone the training session due to unforeseen circumstances.

By filling up this form, you hereby consent in accordance with Personal Data Protection Act (PDPA) to the following:-

The office of MCFS PTE LTD may collect, use, disclose and/or process your personal data so as to process, administer and/or manage your relationship with us as a participant of MCF SYSTEM ACADEMY courses. The use of your photograph, voice, likeness, image, interview, survey information, video or audio recordings during the class may be published or broadcasted in the official MCF System Academy website. MCFS PTE LTD and its affiliates, employees, representatives and agents are released from any and all claims, from the use of these material as described above. Your personal data privacy is important to us and we are committed to safeguarding your personal data that we may process.

Notes:

- You are required to participate in the whole five days training programme comprising at least 40 hours of lecture, workshop & study presentations. The Course criteria are in accordance with PR315 Course Specification.
- You will be assessed continuously by our tutors over the five days & must pass the continuous assessment before you are allowed to sit for the examination.
- If you have failed to fulfil the above requirements, you will not be entitled to receive the Certificate of Achievement.
- You are required to read and understand the Malpractice and Maladministration Policy and CQI and IRCA Privacy Notice in this link (<http://www.iqcquality.net/resources/>). If you are found to commit unexpected incidents or suspicious activity in the training or examination, you will be disqualified from attending this course and examination and will not receive any certificates.
- Please be informed that this course may be observed or recorded for quality assurance purpose only; by participating in this course you are giving consent to be recorded.

Declaration:

- ☐ I understood that for cross-border telegraphic transfer payments, remitter have to bear both local and overseas charges
- ☐ I acknowledged & understood the pre-requisite requirement of this course as prescribed in the training program.
- ☐ I hereby expressly consent for my personal data to be processed for the administrative purpose of this course, in accordance to the requirements of PDPA 2010 and GDPR.
- ☐ I had read and understood the above notes and shall comply with IQCS and CQI and IRCA's regulations.

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(Signature of candidate)

...../...../.....
(Date)

MCF SYSTEM ACADEMY Training Venue: 11 Eunos Road 8, #06-01 Lifelong Learning Institute, Singapore 408601

MCFS PTE LTD (UEN:201134001W) Add:192 Pandan Loop #05-19 Singapore 128381 Tel:+65-96694903 Email: info@mcfsystem.com Web: <https://www.mcfsystem.com>